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# MEMO

NATIONAL ACTION COMMITTEE  
on the status of women

LE COMITÉ NATIONAL D'ACTION  
sur le statut de la femme

Suite 306  
40 av. St-Clair est  
40 St. Clair Ave. E.  
Toronto M4T 1M9  
(416) 922-3246

NAC 93

ISSN 0712-3183  
ANNUAL SUB: \$6

December 1982

## notice of meeting

MEMO TO: Member groups/Friends of NAC/Other interested parties

FROM: Annual General Meeting Co-ordinating Committee and Party Club

\*\*\*\*\*  
11th Annual General Meeting, March 25 - 28, 1983, Ottawa  
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Well, it's that time of year again! Please join us in Our Nation's Capital for the NAC Annual General Meeting. We promise you a very full weekend of workshops, meetings, caucuses, planning and socializing. On Monday March 28, we will converge on Parliament Hill for the annual Lobby Day, and we know you won't want to miss that!

The preliminary agenda on the inside is extremely tentative but you will receive the final agenda in January, barring Acts of Government and other nasty occurrences.

We will be at the Holiday Inn at Queen and Kent Streets in Ottawa (the same as last year) and we will send out hotel registration cards in the January MEMO. If you would prefer being billeted, please contact the office as soon as possible so that we can arrange accommodation in Ottawa. Other possibilities include the YWCA on Argyle Street which is a short bus ride from the Holiday Inn. The Beacon Arms Hotel on Albert St, is within walking distance and their rate is approximately \$38.00 a night, which makes it one of the few hotel bargains in Ottawa.

Please make note of the following deadlines:

REGISTRATION	March 1, 1983
BILLET REQUESTS	March 1, 1983
HOTEL BOOKINGS	ASAP

This year, we will be sending out much more pre-conference material so that member groups can discuss upcoming business prior to the AGM. This will include: workshop topics and areas of discussion, the proposed NAC Constitution (enclosed in this MEMO), information on the proposed move to Ottawa (also enclosed) as well as agendas and election information (see January MEMO). Speaking of election information, NAC needs interested women to run for the executive, now is the time to start thinking about aspiring to political office.

For further information on the AGM, please contact any of the following Committee and Party Club members:

Kay MacPherson	(416) 922-3246 (NAC Office)
Martha Elliott	(613) 234-5508
Michelle Swenarchuck	(613) 238-7667

On to Ottawa!

Martha Elliott  
1983 AGM Co-ordinator

EXTREMELY TENTATIVE AGM AGENDA March 25-28, 1983 Ottawa

FRIDAY MARCH 25

4:00 - 10:00 Registration  
7:00 - 8:00 Cash Bar and Munchies  
8:00 Welcome - Introduction  
8:15 New NAC Slide Show or  
Meeting on Proposed NAC Constitution or  
Workshops

9:30 Regional Caucuses

SATURDAY MARCH 26

7:30 - 9:30 Registration  
7:30 - 8:30 Continental Breakfast  
8:30 - 9:30 Opening remarks, format, agenda, how NAC works etc.  
9:30 - 11:00 Candidates' Speeches and Q and A  
11:00 - 12:00 First set of workshops  
12:00 - 1:30 Lunch  
1:30 - 3:00 Second set of workshops  
3:15 - 4:45 Third set of workshops  
4:45 - 5:30 Polls open I  
5:15 Resolutions Committee meets  
5:00 - 6:30 Slide show presentations  
6:30 - 7:15 Cash Bar  
7:15 Banquet followed by evening programme

SUNDAY MARCH 27

8:00 - 8:45 Interfaith Worship  
8:15 - 9:00 Polls open II  
9:00 - 12:00 Business Meeting  
12:00 - 1:30 Lunch  
12:45 - 1:30 Polls Open III  
1:30 - 4:30 Business Meeting  
5:00 - 7:30 New executive meets - Supper  
7:30 - 10:00 Lobby Day preparations

MONDAY MARCH 28

NAC Lobby of Party Caucuses

10:30 New Democratic Party  
11:30 Progressive Conservative Party meeting times  
12:30 Liberal Party tentative

2:00 - 3:00 Question Period - House of Commons  
3:30 Press Conference

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PLEASE NOTE: This is an amazingly tentative agenda. Please let us know if you have any suggestions or topics you would like to see covered.





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1982-83 EXECUTIVE MEMBERS/CONSEIL DE DIRECTION 1982/83

AS AT MARCH 15, 1983/ AU 15 MARS 1983

OFFICERS/ADMINISTRATRICES

PRESIDENT/PRESIDENTE

Doris Anderson

IMMEDIATE PAST PRESIDENT

Jean Wood

PRÉSIDENTE SORTANTE

VICE PRESIDENTS

Kathy Coffin

VICE-PRESIDENTES

Chaviva Hosek

Jillian Ridington

SECRETARY/SECRÉTAIRE

Norma Scarborough

TREASURER/TRÉSORIÈRE

Martha Elliott

EDITORIAL CHAIRPERSON

Catherine Devlin

PRÉSIDENTE, COMITÉ DE RÉDACTION

REGIONAL REPS/REPRÉSENTANTES RÉGIONALES

NEWFOUNDLAND/LABRADOR

Jill Schooley

MARITIMES

Silvia Isenor

QUEBEC

NORTHERN ONTARIO

Lynn Beak

MANITOBA/SASKATCHEWAN

Pat Keyser

ALBERTA/N.W.T.

Janina Vanderpost

B.C./YUKON

Jane Evans

MEMBERS AT LARGE

Moria Armour

MEMBRES ASSOCIÉS

Louise Dulude

Pat Hacker

Wendy Lawrence

Kay Macpherson

Gerry Rogers

Michelle Swenarchuk

Billie Thurston



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NAC



NOMINATIONS FOR THE NAC EXECUTIVE COMMITTEE 1983-84  
MISE EN CANDIDATURE AU CONSEIL DE DIRECTION DU CNA 1983-84

<u>Office/Poste</u>	<u>Nominee/Candidate</u>	<u>Residence/Adresse</u>
<u>PRESIDENT/PRESIDENTE</u>	Doris Anderson (ACCLAIMED/D'OFFICE)	Toronto, Ontario
<u>VICE-PRESIDENT</u> <u>VICE-PRESIDENTE</u> (3 to be elected) (3 à élire)	Daphne Clarke <input checked="" type="checkbox"/> Kathy Coffin <input checked="" type="checkbox"/> Jane Evans <input checked="" type="checkbox"/> Chaviva Hosek Sally Shrofel	Windsor, Ontario <del>Bedford, Nova Scotia</del> Armstrong, B.C. Toronto, Ontario Winnipeg, Manitoba
<u>SECRETARY/SECRETAIRE</u>	Norma Scarborough (ACCLAIMED/D'OFFICE)	Toronto, Ontario
<u>TREASURER</u> <u>TRESORIERE</u>	<input checked="" type="checkbox"/> Kay Marshall Sally Shrofel	Ottawa, Ontario Winnipeg, Manitoba
<u>CHAIRPERSON/PRESIDENTE</u> <u>EDITORIAL COMMITTEE</u> <u>COMITÉ DE RÉDACTION</u>	Anna Sonser (ACCLAIMED/D'OFFICE)	Toronto, Ontario

REGIONAL REPS/REPRÉSENTANTES RÉGIONALE

Newfoundland/Labrador	Dorothy Inglis (ACCLAIMED/D'OFFICE)	St. Johns, Newfoundland
Maritimes:	Silvia Isenor <input checked="" type="checkbox"/> Barbara MacDonald	Waverley, Nova Scotia Heatherton, Nova Scotia
Quebec:	Francine Pelletier (ACCLAIMED/D'OFFICE)	Montreal, Quebec
Northern Ontario:	Lynn Beak (ACCLAIMED/D'OFFICE)	Thunder Bay, Ontario
Manitoba/Saskatchewan:	-	
Alberta/NWT:	Janina Vanderpost (ACCLAIMED/D'OFFICE)	Edmonton, Alberta
B.C./Yukon	Jane Evans <input checked="" type="checkbox"/> Jon Leah Hopkins	Armstrong, B.C. Whitehorse, Yukon

MEMBERS AT LARGE

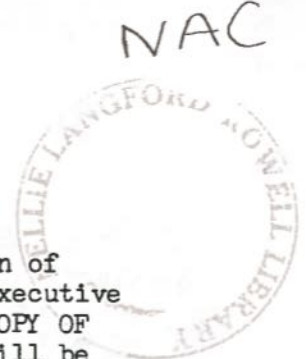
MEMBRES ASSOCIÉS

(8 to be elected)  
(8 à élire)

<input checked="" type="checkbox"/> Moira Armour	Toronto, Ontario
<del>Kathy Coffin</del>	<del>Bedford, Nova Scotia</del>
<input checked="" type="checkbox"/> Louise Dulude	Vanier, Ontario
<input checked="" type="checkbox"/> Claire Marie Fortin	Ottawa, Ontario
<input checked="" type="checkbox"/> Madeleine Gilchrist	Toronto, Ontario
<del>Jon Leah Hopkins</del>	<del>Whitehorse, Yukon</del>
<input checked="" type="checkbox"/> Jennifer Keck	Sudbury, Ontario
Julie Anne LeGras	Edmonton, Alberta
<input checked="" type="checkbox"/> Susan Lucy	Moncton, New Brunswick
<del>Barbara MacDonald</del>	<del>Heatherton, Nova Scotia</del>
<input checked="" type="checkbox"/> Kay Macpherson	Toronto, Ontario
<del>Kay Marshall</del>	<del>Ottawa, Ontario</del>
<input checked="" type="checkbox"/> Pat Masters	Ottawa, Ontario
<del>Virginia Thomson</del>	<del>Toronto, Ontario</del>

*Jane Evans*

NAC CONSTITUTIONAL REVIEW



REVISION COMPLETED

The NAC Constitutional Review Committee has completed its revision of the NAC Constitution, and the new contents were approved by the Executive Committee at its most recent meeting. PLEASE SEE THE ATTACHED COPY OF THE SUGGESTED REVISION, as approved by the Executive. A motion will be introduced at the Annual Meeting to accept this revised Constitution as a whole. There will be debate only on those sections for which alternate amendments are proposed.

NOTE -- If a member organization wishes to propose alternate amendments, these must be received in the NAC office no later than 60 days in advance of the Annual Meeting. Note also that Regulations can be disallowed but not amended by the delegates at the Annual Meeting; Regulations can only be enacted or amended by the Executive Committee. Because many of the changes to the Regulations accepted by the Executive Committee also involve amendments to the main Constitution, they will not be considered to come into force until the proposed amendments to the main Constitution have also been voted upon.

VOTE OF THANKS

The NAC Constitutional Review Committee and the Executive Committee wish to express their gratitude to the member organizations and interested individuals who took the time to write with their comments and suggestions, and copies of other constitutions. These were all very helpful!

PROPOSED CHANGES -- A SUMMARY

We are attaching a copy of the revised draft Constitution, annotated to show where changes are proposed, compared to the Constitution that is now in effect:

- ~~~~~ (a wavy underline) = change in wording
- [ (a square bracket) = a section added -- sometimes from Regulations
- < (a pointer) = something has been removed

It is suggested that you use this annotated copy to make a comparison with the present Constitution. We have tried to mark the changes as closely as possible, although this could not be achieved with total exactness. Some of the changes in wording are not substantial -- they merely make ideas or procedures more precise, and eliminate repetition or redundancy. Here is a general overview, in the order in which items appear:

Format -- This has been simplified by changing the "Constitution" and "Rules of Association" into just a main Constitution. Numbering of parts has therefore been affected, although we have maintained the same order as much as possible.

Purposes & Objectives -- These have been given greater focus, and some elaboration.

Type of Organization -- There is recognition of two official languages, and removal of reference to types of bias to be avoided in NAC activities.

Membership:

Eligibility -- There is a more elaborate description of full membership, its rights and obligations, including a more specific commitment to advancing the status of women on the part of member organizations. There is also clarification of the time for new members to be accepted in order to participate at the Annual Meeting. We have set up a new category for "co-operating" organizations, and specified their rights and obligations.

Severance -- Much of this section has been shifted from the Regulations. Procedures have been made more elaborate and precise -- and a right of representation has been added. The time in which the Executive must act on reinstatements has been shortened.

Friends of NAC -- These would be individuals only. Their rights and obligations have been spelled out.

Finances -- A wind-up clause has been added.

Fees -- would be set by the Executive and ratified by the Annual Meeting, rather than directed by the previous Annual Meeting. We have also removed redundancies about groups in arrears, and removed the reference to a due date, which appears in the new Regulations instead.

Executive Committee -- We propose to change its composition by: taking the Past President out of the Officers; adding 2 Regional Representatives (from Southern Ontario and northern B.C./Yukon); subtracting 3 Members-at-Large; and not electing the Chair of the Editorial Committee.

Its duties and powers have been expanded upon with a section based on former Regulations, and we have added a responsibility for upholding policy. Re vacancies, there is a new procedure for Regional Representatives, and there are new grounds and procedures for removal of an Executive Committee member. We have also done some editing to remove repetition.

NAC CONSTITUTIONAL REVIEW (continued)

PROPOSED CHANGES -- A SUMMARY (continued)

Meetings:

Executive -- A minimum of 6 meetings annually (formerly in the Regulations) has been specified, and rights to attend have been added for member organizations.

Annual -- Its activities have been expanded, and reference added to a Parliamentarian.

Special -- Procedures for calling one have been elaborated and clarified.

Voting -- This has been redefined in a section outlining the voting body and procedures for all meetings involving member organizations. The number of voting delegates per member organization has been reduced from two to one. A new section has been added on right to attend. And rules of procedure have been changed from Bourinot's to Roberts'.

Elections -- A secret ballot has been specified. The Past President is not elected. Regarding nominations, there is clarification of the "highest office". And it is specified that nominations are due 14 days before the Annual Meeting.

Committees -- A reference to the President as ex officio a member of all but the Nominations Committee has been added from Regulations. It is specified that all committees must have one Executive Committee member, and that they are accountable to the Annual Meeting. The former "standing" committees have been renamed "administrative" committees, and the special structure of the Editorial Committee has been eliminated.

Policy Resolutions -- A new section has been added to deal with these, which were not mentioned in the old Constitution. Included are procedures for "emergency" resolutions, which would be the only type to originate at the Annual Meeting.

NAC Trust -- A section has been added acknowledging it and its relationship to NAC.

Regulations:

Purposes -- Specifications about Status of Women News have been removed.

Membership -- These provisions have been moved to the main Constitution (see above).

Fees -- A new system has been devised, with an increase in each category and incorporation of an optional scale for a suggested donation. There is standardization of the due date (which was formerly contradictory).

Executive Committee -- Its duties have been moved to the main Constitution (see above).

Lists -- There is clarification about their availability.

Meetings -- Definition has been added for proxy voting.

Elections -- There is a more detailed definition of campaigning, and a penalty for it.

Committees -- Some details about their composition have been moved to the main Constitution (see above). Some changes have been made in the duties of the Membership and Editorial Committees.

We hope this clarifies what the proposals are. Once again, thanks to all those who offered their time and ideas.

--Wendy Lawrence  
Chair, NAC Constitutional Review Committee

NAC

CONSTITUTION WITH REGULATIONS APPENDED

I- NAME

The name of the organization shall be THE NATIONAL ACTION COMMITTEE ON THE STATUS OF WOMEN/LE COMITÉ NATIONAL D'ACTION SUR LE STATUT DE LA FEMME. It may be designated by the initials NAC/CNA.

II- PURPOSES AND OBJECTIVES

The purposes and objectives of NAC shall be to initiate and work for improvements in the status of women by:

1. actions designed to change legislation, attitudes, customs and practices; ^
2. ^ evaluating and advocating changes to benefit women, including measures proposed by the Royal Commission on the Status of Women, and those adopted by NAC;
3. encouraging the formation of, and communication and co-operation among, organizations interested in improving the status of women in Canada;
4. exchanging information with member organizations and other interested persons or groups, and providing information to the public about the current status of women and recommended changes for improvement.

III- TYPE OF ORGANIZATION

1. NAC shall be an organization operating throughout Canada, and recognizing the two official languages of Canada. <
2. NAC shall be without share capital and without purposes of financial profit for its members. Any profits or other accretions to NAC shall be used in promoting its purposes and objectives. ] <

IV- MEMBERSHIP

1. COMPOSITION: ELIGIBILITY; RIGHTS AND OBLIGATIONS

- a) NAC shall be composed of member organizations.

A member organization -- is an organization with ten (10) or more members which, by its stated objectives, demonstrates that one of its primary purposes is to advance the status of women in Canada. A member shall subscribe to the purposes and objectives of NAC, and shall pay the annual membership fee. It shall be entitled to attendance with voting and speaking privileges at the Annual Meeting and other general meetings. It shall receive the publications and communications of NAC. ]

- b) Other organizations may also participate in the activities of NAC/CNA as co-operating organizations.

A cooperating organization -- is an organization which endorses the purposes and objectives of NAC in order to co-operate with NAC towards achieving common goals. Upon making an agreement to co-operate with NAC, an organization shall be entitled to receive the publications and communications of NAC in exchange for its own, and to attend the Annual Meeting and other general meetings as an observer. ]

- c) Members may include autonomous women's organizations and the women's branch/program/issue components of other organizations or institutions.

Replacement of former Regulation

Parts were formerly in Regulations

- d) Government departments and agencies, and any part(s) thereof, shall not be eligible for membership. ] Added from Regulations.

2. ADMISSION

- a) An organization applying to be a member or co-operating organization shall be recommended by a member of NAC in good standing, or by the Membership Committee.
- b) Admission as a member organization shall be subject to and effective upon the approval of the Executive Committee and payment of the annual membership fee. Acceptance as a co-operating organization shall be subject to and effective upon approval of the Executive Committee. ]
- c) An organization that is accepted for membership thirty (30) days in advance of the Annual Meeting or a special meeting shall be entitled to attend and vote at that meeting. ]

3. SEVERANCE: Revocation; Withdrawal; Reinstatement

- a) Severance of membership may be by revocation or withdrawal.
- b) Revocation
- i) The Executive Committee, should it deem advisable, may revoke the membership of an organization that:
- 1) contravenes the Constitution or Regulations;
  - 2) acts in violation of the purposes and objectives of NAC; or
  - 3) is in arrears of fees for more than one year.
- ii) The Executive Committee shall give written notice to a member organization that such action is being considered thirty (30) days in advance of the Executive Committee meeting which will consider the matter. The organization shall have the right to make representation to the meeting in person or in writing, to show cause why its membership should not be revoked.
- iii) Revocation shall be by a two-thirds vote at the designated meeting of the Executive Committee.
- iv) An organization whose membership is revoked by the Executive Committee shall have the right to appeal the decision to the next Annual Meeting. A two-thirds vote of the delegates shall be required to ratify the Executive Committee's decision. ]

- c) Withdrawal: An organization may withdraw from membership by presenting notice to the President of NAC in the form of a letter of withdrawal signed by at least two (2) of the organization's officers. Withdrawal shall take effect thirty (30) days after the sending of the notice, unless the notice is rescinded within the 30 days. ]

- d) After the lapse of one year from the date on the notice of severance, an organization may apply for reinstatement. The Executive Committee shall act upon the application within three (3) months of receiving it.

4. FRIENDS OF NAC

- a) An individual who endorses the purposes and objectives of NAC and pays the required fee shall be designated as a "Friend of NAC". A Friend of NAC shall be entitled to receive NAC publications and to attend the Annual Meeting and other general meetings as an observer. ]



V- FINANCES

1. FISCAL YEAR

The fiscal year shall commence on April first and end on March thirty-first of each calendar year.

2. CUSTODY OF FUNDS AND PROPERTY

- a) NAC shall make proper provision for the disposition and protection of all funds and property belonging to NAC.
- b) In the event of dissolution or wind-up of NAC, the Executive Committee is empowered to distribute those assets which remain after payment of liabilities, to one or more charitable organizations serving women in Canada. ]

3. AUDIT

- a) An auditor or auditors shall be appointed at each Annual Meeting, and at the end of each fiscal year shall submit to the Executive Committee a certified financial report which shall be presented to the Annual Meeting.

4. FUNDING

- a) Funding of NAC is by membership fees, donations, money-raising projects, and grants.

VI- FEES

1. MEMBERSHIP FEE

- a) Annual membership fees shall be set by the Executive Committee and shall take effect immediately, subject to ratification by the Annual Meeting.

2. GROUP IN GOOD STANDING - GROUP IN ARREARS

- a) An organization that has paid its fees as prescribed in the Constitution and Regulations shall be deemed to be in good standing in NAC; ✓
- b) Notwithstanding these provisions, the Executive Committee may, in particular instances, extend the date of the payment of fees to a specified day beyond the due date, and may deem the group that pays its fees by that later date to be in good standing. <

VII-MANAGEMENT

1. MANAGEMENT

- a) The affairs, funds and property of NAC shall be administered by the Executive Committee. ^

2. COMPOSITION OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall consist of:
  - i) The Officers, namely the President, three (3) Vice-Presidents, Secretary, and Treasurer; <
  - ii) Five (5) Members-at-Large;
  - iii) Nine (9) Regional Representatives, one each from
    - Northern British Columbia and Yukon Territory
    - South/central British Columbia
    - Alberta and North West Territories
    - Saskatchewan and Manitoba

- Southern Ontario
- Northern Ontario
- Quebec
- Nova Scotia, New Brunswick, Prince Edward Island
- Newfoundland and Labrador

iv) The immediate Past President.

### 3. DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall conduct the business of NAC in all respects with a view to implementing the purposes and objectives as stated in the Constitution, and in accordance with NAC policy as approved by Annual Meetings.
- b) The Executive Committee shall be empowered to:
- i) employ as it deems advisable, the services of staff members whose terms of employment and remuneration it shall determine and pay from the funds of NAC;
  - ii) pay reasonable expenses incurred by members of the Executive Committee when engaged on the business of NAC;
  - iii) pay honoraria to advisors or other non-members of the Executive Committee as it deems advisable;
  - iv) invite individuals from member organizations or other recognized experts to attend its meetings, to ensure adequate representation or expertise, as deemed necessary. They shall have no vote.
- c) The Officers may take action between Executive Committee meetings consistent with NAC policy. The President shall make a report on such action at each meeting of the Executive Committee.
- d) At each Executive Committee meeting, the Treasurer shall present a financial report, including an account of funds received and disbursed.
- e) Regional Representatives and chairpersons of NAC committees shall report to the Executive Committee.
- f) No member of the Executive Committee shall accept remuneration for services rendered to NAC.

Added from Regulations.

Added from Regulations.

### 4. VACANCIES

- a) In the event of a position becoming vacant through the resignation, death, or removal of an Executive Committee member, vacancies shall be filled as follows:
- i) President, Vice-President, Secretary, Treasurer:  
through an election by and from those persons then serving on the Executive;
  - ii) Member-at-Large:  
where possible, from the list of unsuccessful candidates for Member-at-Large, taken in order of their standing in the elections at the Annual Meeting;

iii) Regional Representative:

- 1) where possible, from the list of unsuccessful candidates for Regional Representative, taken in order of their standing in the elections at the Annual Meeting; or
- 2) through a regional election, <sup>✓</sup> conducted by a representative of the NAC Executive, who shall be responsible for calling for nominations from the member organizations in the region, sending a list of candidates for voting to the regional member organizations, and ensuring that a proper regional election takes place within sixty (60) days of the vacancy.

5. TERMS OF OFFICE

- a) The term of office of members of the Executive Committee and of all committees shall ordinarily be from one Annual Meeting to the next.
- b) Removal:
  - i) A member of the Executive Committee may be subject to removal from office if she:
    - 1) misses three (3) consecutive Executive Committee meetings;
    - 2) acts in violation of the purposes and objectives or policies and procedures of NAC; or
    - 3) acts in a manner detrimental to the organization.
  - ii) Consideration of removal shall be by the Executive Committee if it deems advisable, or upon request to the Executive Committee by fifteen percent (15%) of member organizations.
  - iii) The Executive Committee shall give written notice to the member of its intention to consider her removal thirty (30) days in advance of the meeting which will consider the matter. The member shall have the right to make representation to the meeting in person or in writing, to show cause why she should not be removed from office.
  - iv) Removal shall be by a two-thirds vote at the designated meeting of the Executive Committee.
  - v) An Executive Committee member who is removed from office shall have the right to make representation in person or in writing to the next Annual Meeting.
- c) No individual shall hold the office of President, Vice-President, Secretary or Treasurer for more than two consecutive terms.
- d) Membership on the Executive Committee shall be limited to four (4) consecutive years, except in the case of a candidate for President.

Part  
formerly in  
Regulations

6. LISTS

- a) The list of <sup>✓</sup> candidates for office in order of their standing in the elections at the Annual Meeting shall be retained at the NAC office until the elections of the next Annual Meeting when the list shall be destroyed.

7. SIGNING OFFICERS

- a) All legal documents shall be signed by the President or her designate authorized by the Executive Committee, and at least one other officer.
- b) All cheques, drafts and money orders shall be signed by the Treasurer or her designate authorized by the Executive Committee, together with the President or a Vice-President.

## VIII-MEETINGS

### 1. EXECUTIVE COMMITTEE MEETINGS

- a) Meetings of the Executive Committee shall be held not fewer than six (6) times a year upon the call of the Secretary at the times and places agreed upon by the President in consultation with the Executive Committee members. The Officers shall meet as required between Executive Committee meetings.
- b) Notice of Executive Committee meetings shall be given in writing at least twenty-one (21) days prior to the date fixed for the meeting.
- c) A majority (51%) of the members of the Executive Committee shall constitute a quorum.
- d) Meetings of the Executive Committee shall be open to representatives from member organizations. Other individuals may attend upon agreement of the Executive Committee. ]

### 2. GENERAL MEETINGS: ANNUAL MEETINGS

- a) An Annual Meeting shall be held in every calendar year and not more than eighteen (18) months after the preceding Annual Meeting, at such time and place as the Executive Committee shall determine.
- b) Notice of the time and place of the Annual Meeting and the call for registration of delegates shall be communicated to the membership at least ninety (90) days prior to the date fixed for the meeting.
- c) The Annual Meeting shall elect the members of the Executive Committee; receive the audited financial report; appoint auditor(s); receive reports from the President, Treasurer, committees and the NAC Trust; approve policy resolutions, approve amendments to the Constitution, and ratify changes to the Regulations, as provided in the Constitution; and transact such other business as may properly come before the meeting.
- d) The Presiding Officer shall decide whether an item of business raised is proper to come before the meeting, subject to a majority vote of the delegates.
- e) One or more Parliamentarians shall be appointed by the Executive Committee to advise the Presiding Officer of procedures to be followed in conducting the meeting. ]

### 3. GENERAL MEETINGS: SPECIAL MEETINGS

- a) Upon written request to the President by ten (10) members of the Executive Committee or fifteen percent (15%) of member organizations, a special meeting shall be called by the Executive Committee.
- b) If the request is made at an Executive Committee meeting, notice shall go out immediately; otherwise, notice shall go out within one week of the Executive Committee meeting immediately following receipt of the request.
- c) The notice shall be sent in writing by the Secretary to all member organizations and members of the Executive Committee not less than twenty-one (21) days in advance of the meeting date. It shall state the sponsors, time, date, place, and purpose of the meeting as outlined in the request.
- d) A request for a special meeting may be withdrawn by the sponsors upon written notice to the President. ]
- e) In the event that a majority (51%) of member organizations indicate in writing that they do not wish a meeting for the purpose requested, or if sponsorship falls below the level required, the Executive Committee may cancel a special meeting. ]

4. PROCEDURES AT GENERAL MEETINGS

- a) The voting body shall consist of:
  - i) one voting delegate designated from each member organization in good standing, or in her absence an alternate. A delegate/alternate shall be a member of the organization she represents, and duly selected as its representative in advance of the meeting;
  - ii) the members of the Executive Committee.
- b) No delegate shall be designated to vote on behalf of more than one member organization. There shall be no proxy voting.
- c) One delegate in attendance from not less than twenty-five percent (25%) of the member organizations in good standing shall constitute a quorum.
- d) Voting at elections shall be by secret ballot; voting on other matters by voting card.
- e) General meetings shall be open to representatives from member organizations, co-operating organizations, Friends of NAC and the public. The public may be excluded by a majority vote of the delegates.
- f) When there is no provision for procedure in the Constitution and Regulations, Roberts' Rules of Order shall apply.

IX- ELECTIONS

1. ELECTIONS

- a) The members of the Executive Committee with the exception of the Past President shall be elected by secret ballot at the Annual Meeting.
- b) When there is only one candidate for an office, the candidate shall be declared elected by acclamation.
- c) When there are more candidates than necessary to fill the office(s), the office(s) shall be filled by the candidate(s) leading the polls.
- d) Voting for Regional Representatives shall be by region, with a delegate voting only for a candidate from the region in which both live.
- e) In the event of a tied vote, the tie shall be broken by lot by the Presiding Officer.

2. NOMINATIONS

- a) Nominations for the Executive Committee shall be submitted, together with the written consent of the nominee, by any member organization, to the Secretary fourteen (14) days prior to the opening date of the Annual Meeting, and in the manner stated by the Executive Committee. ] from Regulations
- b) The nominator shall indicate the office(s) for which the candidate is being nominated.
- c) A candidate may be nominated for more than one office but shall hold only one, that being the highest office for which the candidate is elected. The order of offices shall be that set out in Article VII, Section 2. ]
- d) A candidate for Regional Representative shall be nominated by a member organization in the same region.
- e) There shall be no nominations from the floor at the Annual Meeting.

3. HOURS OF VOTING

- a) Polls shall be open during such hours as shall be determined by the Executive Committee.

4. LIST OF ACCREDITED VOTERS

- a) Not less than two hours before the opening of the polls, the Secretary shall provide the scrutineers with a list of those entitled to vote.

X- COMMITTEES (OTHER THAN THE EXECUTIVE COMMITTEE)

1. COMMITTEES

- a) Each committee shall have a minimum of three members, one of whom shall be from the Executive Committee. In addition, the President shall be ex officio a member of all committees except the Nominations Committee.
- b) Except where they are defined in this Article, the term of office, composition and duties of committees shall be prescribed by the Executive Committee.
- c) All committees shall report to and be accountable to the Executive Committee and the Annual Meeting.

2. ADMINISTRATIVE COMMITTEES

- a) There shall be Administrative Committees to carry out the duties of NAC; namely
- i) Finance
  - ii) Membership
  - iii) Editorial
  - iv) Annual Meeting

- b) They shall have chairpersons selected from the Executive Committee.

3. AD HOC COMMITTEES

- a) Ad Hoc Committees may be constituted by the Executive Committee as it deems advisable, primarily to deal with policy issues.

XI- AMENDMENT OF CONSTITUTION

1. AUTHORIZATION BY ANNUAL MEETING

- a) The Constitution may be amended or repealed at the Annual Meeting by a two-thirds vote of the registered voting delegates, the changes to take effect immediately following the meeting at which they are approved.

2. SOURCE OF AMENDMENTS

- a) Amendments may be proposed by a member organization in good standing, and by the Executive Committee.

3. NOTICE

- a) Notice of amendments proposed by the Executive Committee shall be communicated to the membership at least ninety (90) days before the scheduled time of the Annual Meeting.
- b) Amendments to these proposed changes and additional amendments proposed by the membership shall be received in writing by the NAC office at least sixty (60) days prior to the scheduled time of the Annual Meeting.

- c) Amendments to the proposals of the Executive Committee and additional amendments received in writing by the NAC office sixty (60) days prior to the Annual Meeting shall be sent by the Secretary to the membership at least thirty (30) days prior to the Annual Meeting, and shall be presented to the Annual Meeting for voting. Those not so received shall not be circulated and shall not be considered at the Annual Meeting.

#### XII-REGULATIONS

- a) The Executive Committee may enact, repeal or amend Regulations consistent with the Constitution, to deal with forms and procedures for implementing the latter.
- b) Any newly enacted, repealed, or amended Regulations shall be submitted to the Annual Meeting, which may ratify or disallow but not amend them.
- c) No change in Regulations that has been disallowed by the Annual Meeting shall be re-introduced until one year following its disallowance, but no action taken pursuant to it shall be rendered invalid.
- d) The Regulations shall be appended to the Constitution.

#### XIII-POLICY RESOLUTIONS

##### 1. AUTHORIZATION BY ANNUAL MEETING

- a) Policy resolutions may be enacted at the Annual Meeting by a majority of the delegates present and voting, to take effect immediately following the meeting at which they are approved.

##### 2. SOURCE

- a) Policy resolutions may be proposed by a member organization in good standing, by the Executive Committee and by a NAC Committee. Each may submit up to three (3) resolutions which shall receive priority at the Annual Meeting.

##### 3. NOTICE

- a) Notice calling for policy resolutions shall be communicated to the member organizations at least ninety (90) days before the scheduled time of the Annual Meeting.
- b) Policy resolutions shall be received by the NAC office at least sixty (60) days prior to the scheduled time of the Annual Meeting.
- c) Policy resolutions received at least sixty (60) days prior to the Annual Meeting shall be sent by the Secretary to the membership at least thirty (30) days prior to the Annual Meeting. Those policy resolutions not received at least sixty (60) days prior to the Annual Meeting shall not be circulated and shall not be considered at the Annual Meeting.

##### 4. EMERGENCY POLICY RESOLUTIONS

- a) Resolutions designated as "Emergency Policy Resolutions" may be initiated at the Annual Meeting.
- b) An "Emergency Policy Resolution" is a resolution registering concern about an issue or event that has arisen in the sixty (60) days preceding the Annual Meeting and requiring action before the next Executive Committee meeting. It shall be given in writing to the Resolutions Committee, and shall be considered if two-thirds of the delegates present and voting determine that it addresses an emergency or otherwise should be heard.

New  
Section

for this  
meeting  
carried

XIV-NAC CHARITABLE AND EDUCATIONAL TRUST

- a) The National Action Committee on the Status of Women Charitable and Educational Trust shall be established as a mechanism for the education of Canadians about the status of women.
- b) The policies and priorities of the Trust shall reflect the policies and priorities of NAC.
- c) Trustees shall be appointed by the Executive Committee according to the Declaration of Trust.
- d) The Annual Meeting shall receive a report from the Trustees concerning the Trust's activities.
- e) The Executive Committee shall receive a report from the Trustees at least twice a year.

New  
Section



NAC

REGULATIONS

IV- MEMBERSHIP

4. FRIENDS OF NAC

- a) The annual fee for "Friends of NAC" shall be not less than \$25.00.

V- FINANCES

2. CUSTODY OF FUNDS AND PROPERTY

- a) The President, or in her absence a member of the Executive Committee designated by her, and the Treasurer, or in her absence a member of the Executive Committee designated by her, shall approve all accounts before they are paid.
- b) The Budget and unanticipated non-budgetary expenditures shall be submitted to the Executive Committee for approval.
- c) The Treasurer shall pay accounts as authorized by the Executive Committee.
- d) Bonding:  
The President, Treasurer, and such other signing officers and employees whom the Executive Committee deems advisable to include, shall be bonded by a Blanket Position Bond in the amount determined by the Executive Committee, and the premium shall be paid from the funds of NAC.

3. AUDIT

- a) The audited financial statement shall be supplied to the individuals registered at the Annual Meeting in advance of the opening of the Annual Meeting.

VI- FEES

1. MEMBERSHIP FEE

- a) The annual membership fee shall ordinarily be:  
i) \$30 for organizations with 10 to 300 members, and  
ii) \$60 for organizations with 301 or more members.
- b) In addition, member organizations are asked to make donations according to the following optional scale:  
i) 31-300 members: \$30 (for a total contribution of \$60)  
ii) 301-1000 members: \$50 (for a total contribution of \$110)  
iii) 1001 or more members: \$75 (for a total contribution of \$135)
- c) Annual membership fees are due and payable on January first of each calendar year.

2. GROUP IN GOOD STANDING; GROUP IN ARREARS

- a) An organization that has not paid its fees as prescribed by the last day of February, after adequate notice has been given, shall be deemed to be in arrears of fees and not in good standing in NAC.

VII-MANAGEMENT

5. TERMS OF OFFICE

- a) The Executive Committee shall notify a member who has missed two (2) consecutive meetings to inform her of the possible consequences of missing the third meeting.

VII-MANAGEMENT (continued)

6. LISTS

- a) NAC shall make its membership address list available to member organizations on condition that they not make it available to outside individuals or groups.
- b) The list of "Friends of NAC" shall not be made available, except on a regional basis to a member organization upon request and with the approval of the Executive Committee. ]

7. SIGNING OFFICERS

- a) The Executive Committee may authorize a staff member to be a signer of cheques, drafts, money orders and other business.

VIII-MEETINGS

1. EXECUTIVE COMMITTEE MEETINGS

- a) Each member of the Executive Committee shall be entitled to cast one vote on each motion.
- b) In the event of a tied vote, a motion is lost.
- c) Minutes of the meetings of the Executive Committee shall be forwarded to member organizations upon request.

4. PROCEDURES AT GENERAL MEETINGS

- a) Proxy voting means voting on behalf of a member organization by a person who is not a delegate/alternate of that organization. ]

IX- ELECTIONS

1. ELECTIONS

- a) There shall be no program of campaigning on behalf of candidates for election.
- b) Campaigning includes flyers, posters, buttons, songs, parades, endorsements in letters or speeches, and other promotional methods; by member organizations, members of the Executive Committee, delegates, or observers. ]
- c) A candidate found to be in violation of this regulation shall be disqualified from election by the Chief Returning Officer.

2. NOMINATIONS

- a) i) The deadline for receipt of nominations by the NAC office shall be no later than fourteen (14) days prior to the opening date of the Annual Meeting. ✓  
ii) Nominations received after that date shall not be accepted.  
iii) The list of nominees, together with a list of the current Executive Committee, shall be placed in the kits of those individuals registered for the Annual Meeting.

3. HOURS OF VOTING

- a) The hours of voting shall appear on the agenda of the meeting, and shall be announced at the opening session of each day and posted in the meeting room. <

X- COMMITTEES (OTHER THAN THE EXECUTIVE COMMITTEE)

1. COMMITTEES

- a) The chairpersons of committees shall be appointed by the President after consultation with the Officers and with the approval of the Executive Committee.
- b) i) The Executive Committee shall appoint a Nominations Committee and a Credentials Committee in advance of the Annual Meeting.
- ii) The Executive Committee shall appoint a Resolutions Committee to present resolutions eligible for consideration to the Annual Meeting. It shall be chaired by a member of the Executive Committee.

2. ADMINISTRATIVE COMMITTEES

a) i) FINANCE

This Committee shall prepare and submit a budget to the Executive Committee, and make recommendations for maintaining a sound financial position.

ii) MEMBERSHIP

This committee shall:

- 1) invite and encourage additional groups to join NAC;
- 2) establish the eligibility of those applying to be member or co-operating organizations;
- 3) consider and recommend to the Executive Committee the action to be taken on applications for membership, revocations, withdrawals, and reinstatements.

iii) EDITORIAL

This committee shall:

- 1) act in all matters pertaining to the publication of a NAC magazine;
- 2) promote wide distribution of NAC publications, including by subscription.

AS AMENDED MARCH 1980

CONSTITUTION AND RULES OF ASSOCIATION (With Regulations Appended)

CONSTITUTION

A. NAME

Section 1.

- a) The name of the organization shall be THE NATIONAL ACTION COMMITTEE ON THE STATUS OF WOMEN/LE COMITE NATIONAL D'ACTION SUR LE STATUT DE LA FEMME.

B. PURPOSES AND OBJECTIVES

Section 1.

- a) The purposes and objectives of NAC/CNA shall be as follows:
1. To up-date, evaluate and implement changes proposed by the Royal Commission on the Status of Women and those adopted by NAC/CNA;
  2. To initiate and work for improvements in the status of women by actions designed to change legislation, attitudes and customs that discriminate against women;
  3. To recruit, communicate and cooperate with status of women groups in Canada;
  4. To exchange information with members and with the public about the current situation of the status of women through the official publication STATUS.

C. PROVISIONS AND REGULATIONS

Section 1.

- a) NAC/CNA shall be without share capital and without purposes of gain for its members and any profits or other accretions to NAC/CNA shall be used in promoting its purposes and objectives.

D. TYPE OF ORGANIZATION

Section 1.

- a) NAC/CNA shall operate throughout Canada.
- b) NAC/CNA shall be non-sectarian and non-partisan.
- c) NAC/CNA shall conduct its affairs in a manner free from bias with regard to party politics, religious sects, national and social origins and social status.

RULE 1

MEMBERSHIP

Section 1. COMPOSITION

- a) The membership of NAC/CNA shall consist of cooperating groups or organizations in Canada which subscribe to the purposes and objectives of NAC/CNA.
- b) NAC/CNA may cooperate with any group outside Canada that subscribes to the purposes and objectives of NAC/CNA.

Section 2. ELIGIBILITY AND ADMISSION

- a) Any group with ten (10) or more members, which subscribes to the purposes and objectives of NAC/CNA and which pays the required fee, shall be eligible for membership.
- b) A group applying for membership shall be recommended by a cooperating member of NAC/CNA in good standing, or by the Membership Committee.
- c) Admission to membership shall be subject to the approval of the Executive Committee of NAC/CNA, and payment of the annual membership fee.

Section 3. SEVERANCE: (Recall of Membership; Withdrawal; Reinstatement

- a) Severance of membership shall require written notice by the party wishing to sever, whether it be NAC/CNA or a group.

Section 4. FRIENDS OF NAC

- a) Any person or group which pays the required fee shall be designated as a 'Friend of NAC'.

RULE 11

FINANCES

Section 1. FISCAL YEAR

- a) The fiscal year shall commence on April first and end on March thirty-first of each calendar year.

Section 2. CUSTODY OF FUNDS AND PROPERTY

- a) NAC/CNA shall make proper provision for the disposition and protection of all funds and property belonging to NAC/CNA.

Section 3. AUDIT

- a) An auditor or auditors shall be appointed at each Annual Meeting and shall submit to the Executive Committee a certified financial report at the end of each fiscal year, which shall be presented to the Annual Meeting.

RULE 11 - FINANCES (continued)

Section 4. FUNDING

- a) Funding of NAC/CNA is by fees, donations, money-raising projects, and grants.

RULE 111

FEES

Section 1. MEMBERSHIP FEE

- a) The annual membership fee shall be set by the Executive Committee subject to the direction of the preceding Annual Meeting.
- b) The annual membership fee is due and payable on April first of each calendar year.

Section 2. GROUP IN GOOD STANDING - GROUP IN ARREARS

- a) The group that has paid its fees as prescribed in this Rule, by September first of the current year, shall be deemed to be in good standing in NAC/CNA;
- b) The group that has not paid its fees as prescribed in this Rule, by September first of the current year, after due notice has been given, shall be deemed to be in arrears of fees and not in good standing in NAC/CNA;
- c) Notwithstanding the provisions of sub-section (b) of this Section, the Executive Committee may, in particular instances, extend the date of the payment of fees to a specified day beyond September first, and may deem the group that pays its fees by that later date to be in good standing in NAC/CNA.

RULE 1V

MANAGEMENT

Section 1. MANAGEMENT

- a) The affairs, funds and property of NAC/CNA shall be administered by the Executive Committee that shall be elected at the Annual Meeting.

Section 2. COMPOSITION OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall consist of the following:
  1. The Officers, namely the President, three (3) Vice-Presidents, Secretary, Treasurer and the Immediate Past-President, and
  2. Eight (8) Members-at-Large from the membership, and
  3. Seven (7) Regional Representatives, one each from:
    - British Columbia and the Yukon
    - Alberta and the North West Territories
    - Saskatchewan and Manitoba
    - Northern Ontario
    - Quebec
    - The Maritime Provinces
    - Newfoundland and Labrador
  4. The Chairperson of the Editorial Committee.

RULE 1V - MANAGEMENT (continued)

Section 3. DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall conduct the business of NAC/CNA in all respects with a view to implementing the purposes and objectives as stated in the Constitution;
- b) No member of the Executive Committee shall accept any remuneration for services rendered NAC/CNA;
- c) The Executive Committee may appoint to its number non-voting members as consultants, to ensure adequate representation and expertise.

Section 4. VACANCIES

- a) In the event of an Executive position becoming vacant through resignation, death, or failure of an Executive Member to attend three consecutive Executive Meetings after due notice has been given, vacancies shall be filled as follows:
  1. President:  
The office of President shall be filled by an election among those persons then serving on the Executive;
  2. Vice-President:  
The office of Vice-President shall be filled by an election among those persons then serving on the Executive;
  3. Member-at-Large:  
The office of Member-at-Large shall be filled, where possible, from the list of unsuccessful candidates for the office of Member-at-Large, taken in order of their standing in the elections at the Annual Meeting;
  4. Regional Representatives:  
The office of Regional Representative shall be filled by a regional election, conducted by the outgoing Regional Representative, who shall be responsible for calling for nominations from the member groups in the region, sending a list of candidates for voting to the regional member groups, and ensuring that a proper regional election takes place. (If this procedure cannot be followed within a reasonable time of the office becoming vacant, a representative of the NAC Executive shall conduct the regional election);
  5. Secretary and Treasurer:  
The offices of Secretary and Treasurer shall be elected by the Executive.

RULE IV - MANAGEMENT - (continued)

Section 5. TERMS OF OFFICE

- a) The term of office of members of the Executive Committee and of all Committees shall be from one Annual Meeting to the next;
- b) No individual shall hold the office of President, Vice-President, Treasurer or Secretary for more than two consecutive terms.
- c) Membership on the Executive Committee shall be limited to four (4) consecutive years, except in the case of a candidate for the Presidency.

Section 6. LISTS

- a) The list of unsuccessful candidates for office in order of their standing in the elections at the Annual Meeting shall be retained at the NAC/CNA office until the elections of the next Annual Meeting when the list shall be destroyed.

Section 7. SIGNING OFFICERS

- a) All official documents shall be signed by the President or, with the approval of the Executive Committee, by her designate, and at least one other officer;
- b) All cheques, drafts and money orders shall be signed by the Treasurer or her authorized designate, together with the President or a Vice-President.

RULE V

MEETINGS

Section 1. EXECUTIVE COMMITTEE MEETINGS

- a) Meetings of the Executive Committee shall be held upon the call of the Secretary at such times and places as the President shall determine;
- b) Notice of such meetings shall be given at least three weeks prior to the date fixed for the meeting;
- c) A majority (51%) of the members of the Executive Committee shall constitute a quorum.

Section 2. ANNUAL MEETINGS

- a) The Annual Meeting of NAC/CNA shall be held in every calendar year and not more than eighteen (18) months after the preceding Annual Meeting, at such time and place as the Executive Committee shall determine.
- b) Notice of the time and place of the Annual Meeting and the call for registration of delegates shall be communicated to the membership at least ninety (90) days prior to the date fixed for the meeting.
- c) One delegate from not less than twenty-five per cent (25%) of the cooperating groups shall constitute a quorum.
- d) No proxies shall be accepted.



RULE V - MEETINGS (continued)

Section 2. ANNUAL MEETINGS (continued)

- e) The Annual Meeting shall elect the members of the Executive Committee, receive the audited financial report and the Treasurer's report, appoint auditors, receive reports from the Executive and other Committees, adopt recommendations and resolutions and transact other business as may properly come before an Annual Meeting.
- f) Voting at elections shall be by ballot; voting on other matters by voting card.
- g) When there is no provision for procedure in these Rules, Bourinot's Rules of Order shall apply.

Section 3. SPECIAL MEETINGS

- a) Special Meetings may be called by the Executive Committee, or at the request of ten (10) members of the Executive Committee, or at the request of ten (10) of the groups, and the call to all member groups and to members of the Executive Committee shall identify the sponsor, state the time, place, purpose and voting body of the meeting.
- b) If the request for the call is made at the Executive Meeting, the call shall go out immediately; if between Executive Meetings, the call shall go out within one week of the meeting of the Executive Committee immediately after the receipt of the call.
- c) Action proposed or taken at such meetings shall be subject to ratification at the next Annual Meeting.

RULE VI

VOTING BODY AT ANNUAL MEETING

Section 1. VOTING BODY AT ANNUAL MEETING

- a) The voting body at the Annual Meeting shall consist of the following:
  - 1. Two voting delegates from each member group in good standing;
  - 2. The members of the Executive Committee of NAC/CNA.
- b) Voting by proxy shall be prohibited.

RULE VII

ELECTIONS

Section 1. ELECTIONS

- a) The members of the Executive Committee shall be elected by ballot;
- b) When there is only one candidate for the office, the candidate shall be declared elected by acclamation;
- c) When there are more candidates than necessary to fill the office(s), the office(s) shall be filled by the candidate(s) leading the polls;

RULE VII - ELECTIONS (continued)

Section 1. ELECTIONS (continued)

- d) Voting for regional representatives shall be by region, voting delegates to the Annual Meeting voting only for the candidate from the region in which both live.
- e) In the event of a tied vote, the tie shall be broken by lot by the Presiding Officer.

Section 2. NOMINATIONS

- a) Nominations for the Executive Committee may be submitted, together with the written consent of the nominee, by any group, to the Secretary by the date and in the manner stated by the Executive Committee;
- b) The nominator shall indicate the office or offices for which the candidate is being nominated;
- c) A candidate may be nominated for more than one office but shall hold only one, that one being the highest office for which the candidate is elected;
- d) There shall be no nominations from the floor;
- e) Regional representatives shall be nominated by a member group in the same region.

Section 3. HOURS OF VOTING

- a) Polls shall be open during such hours as shall be determined by the Executive Committee.

Section 4. LIST OF ACCREDITED VOTERS

- a) Not less than two hours before the opening of the polls, the Secretary shall furnish the scrutineers with a list of those entitled to vote.

RULE VIII

COMMITTEES ( OTHER THAN THE EXECUTIVE COMMITTEE )

Section 1. COMMITTEES

- a) No committee shall have less than three members.
- b) Except where they are defined in this Rule, the term of office, composition and duties of committees shall be prescribed by the Executive Committee.
- c) All committees shall report to and be accountable to the Executive Committee.

Section 2. STANDING COMMITTEES

- a) There shall be four standing Committees, whose Chairpersons shall be appointed from within the Executive Committee, namely:
  - 1. Budget and Finance
  - 2. Membership
  - 3. Nominations

Section 3. AD HOC COMMITTEES

- a) Ad Hoc Committees shall be constituted by the Executive Committee as it deems advisable.

RULE VIII - COMMITTEES - (continued)

Section 4. EDITORIAL COMMITTEE

- a) The Editorial Committee shall consist of not less than seven (7) persons, namely:
  1. The chairperson of the Editorial Committee who shall be elected at the Annual Meeting, shall sit and vote as a member of the Executive Committee;
  2. There shall be three (3) members and three (3) non-members of the Executive Committee on the Editorial Committee;
  3. The Editor of STATUS, if any, whether paid or volunteer, shall be a member of the Editorial Committee, but if paid for services, shall not be the Chairperson.
  4. The three members of the Executive Committee shall be elected to the Editorial Committee by the Executive Committee at its first meeting following the Annual Meeting.
  5. The three non-members of the Executive Committee shall be appointed by the Executive Committee on the recommendation of the members of the Editorial Committee.

RULE IX

RULES OF ASSOCIATION

Section 1. AUTHORIZATION BY ANNUAL MEETING

- a) Rules of Association may be enacted, repealed or amended at the Annual Meeting by a two-thirds majority of the delegates present and voting, to take effect immediately following the meeting at which they are approved.

Section 2. SOURCE OF AMENDMENTS

- a) Amendments may be proposed by a cooperating group in good standing, and by the Executive Committee of NAC/CNA.

Section 3. NOTICE OF AMENDMENTS

- a) Notice of amendments proposed by the Executive Committee shall be communicated to the membership at least ninety (90) days before the scheduled time of the Annual Meeting.
- b) Amendments to these proposed changes and additional amendments proposed by the membership shall be received by the NAC/CNA office at least sixty (60) days prior to the scheduled time of the Annual Meeting.
- c) Amendments to the proposals of the Executive Committee and the additional amendments mailed or delivered to the National Office sixty (60) days prior to the Annual Meeting shall be sent by the Secretary to the membership at least thirty (30) days prior to the Annual Meeting. Those not so received by the NAC/CNA office shall not be sent and shall not be considered at the Annual Meeting.
- d) Proposed amendments circulated in accordance with this Rule, shall be presented to the Annual Meeting and if approved by two-thirds of the delegates present and voting, shall take effect at the end of the Annual Meeting at which they are approved.

RULE X

REGULATIONS

Section 1. REGULATIONS

- a) The Executive Committee may enact, repeal or amend Regulations consistent with these Rules of Association, to deal with forms and procedures for implementing the Rules of Association.
- b) Any newly enacted Regulations and any repeal or amendment arising since the last Annual Meeting shall be submitted to the Annual Meeting for approval.
- c) The Annual Meeting may disallow or ratify any such submissions but may not amend.
- d) No regulation that has been disallowed by the Annual Meeting shall be re-introduced until at least one year following its disallowance, but no action taken pursuant to a regulation shall be rendered invalid.
- e) The Regulations shall be appended to the Rules of Association.

REGULATIONS

REGULATION A.      NAME

Section 1.

- a) The National Action Committee on the Status of Women / Le Comité National d'Action sur le Statut de la Femme may be designated by the initials NAC or CNA.

REGULATION B.      PURPOSES AND OBJECTIVES

Section 1.      PURPOSES AND OBJECTIVES

- a) 1. space reserved  
2. space reserved  
3. space reserved  
4. i) Each cooperating group or member organization in good standing shall receive one copy of each issue of STATUS, and the NAC/CNA Memo and other communications. The Minutes of the meetings of the Executive Committee shall be forwarded only on the request of the group;  
ii) The number of issues of STATUS published during the year shall be not less than four (4) and not more than nine (9);  
iii) Individuals may subscribe to STATUS;  
iv) Subscriptions to STATUS may be set by the Executive Committee from time to time, but shall not be less than Five Dollars (\$5.00) for four issues;  
v) The current subscription shall be One Dollar and Twenty-Five Cents (\$1.25) per issue.

REGULATION C.      PROVISIONS AND RESTRICTIONS

Section 1.

- a) Space reserved

REGULATION D.      TYPE OF ORGANIZATION

Section 1.

- a) Space reserved  
b) Space reserved  
c) Space reserved